

City of Preston  
Regular City Council Meeting  
November 25, 2024

Mayor, Tyler Sieverding called the meeting to order at 6:00 p.m.  
The Pledge of Allegiance was recited by all.

ROLL CALL: Present: JT Thomson, Dylan Meyer, Adam Reuter. Absent: Matt Petersen, Matt Gerardy.

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Tracey Lee, Deputy Clerk, Police Chief, Chad Gruver.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by D. Meyer, seconded by JT Thomson. Motion carried.

CONSENT AGENDA: Including minutes of last meeting. A motion to approve the consent agenda as presented was made by A. Reuter, seconded by D. Meyer. Motion carried.

RESOLUTION 2024-14 – Authorizing Internal Advance of Funds for Payment of Urban Renewal Projects: Ganzer reviewed the summary that was provided to the Council showing what the beginning and ending balances for end of FY2024 and outlined what was certified for the current FY2025 year (total 112,223.00) of which we are now collecting TIF payments on. The Resolution, Section 1 certifies \$30,000 for advance of funds for Downtown incentives that have been and what is estimated to be paid out in FY2026. Section 2 certifies \$28,223 for the Plastics Development Agreement for a total of \$58,223.00. A motion to approve the Resolution was made by D. Meyer, seconded by JT Thomson. Motion carried.

ANNUAL URBAN REPORT: Ganzer reviewed the report that reflects the activity of the Urban Renewal funds for FY2023/2024. The TIF Fund Cash starting balance was \$5222 with non-rebate payments of 27,505 resulted in ending balance of \$-22,303 and the Year-End Outstanding TIF Obligations was 431,258. A motion to approve the Annual Urban Renewal Report was made by JT Thomson, seconded by D. Meyer. Motion carried.

ANNUAL FINANCE REPORT: Ganzer presented the report and reviewed the actual Revenues and Expenditures compared to the FY2024 budget. Revenue totals were \$216,795 under projected budget and Expenditures were \$1,242,243 under projected budget which resulted in an increase in the ending fund balance of \$1,067.466. It was noted that the report was completed by our auditors. Publication was done as required on November 20<sup>th</sup> and is due to the Department of Management by December 1. A motion to approve the Annual Finance Report was made by D. Meyer, seconded by A. Reuter. Motion carried.

RESOLUTION 2024-13- Plat of Survey, Parcel 111-2024. Ganzer explained that this parcel is at the same location as the plat that was approved at the last meeting for the McNeil family trust and that it was omitted from the agenda last meeting. A motion to approve the resolution was made by D. Meyer, seconded by A. Reuter. Motion carried.

AMOS STREET CHANGE ORDER-REVISED: Change order #1 was previously approved at the last meeting. Origin Design discovered an error in one of the bid items and made the correction of an additional \$402.50. A motion to approve the revised change order was made by JT Thomson, seconded by A. Reuter. motion carried.

GOAL SETTING REVIEW: Sieverding requested that the Goal Setting from 2020 be reviewed and discussion was held on how to proceed. A list of Goals from Elected Officials and City staff was compiled in a report that were ranked and prioritized. Many of the goals listed have been met and others need to be looked at to assist in budgeting in the upcoming months. The Mayor, Council and City Staff are asked to make a list of their top 5 or more goals or projects they would like to see continued and/or new ones to be added. Ganzer will compile a list of the goals previously not met and provide them to everyone and discussion will be held at the next meeting on Dec. 9<sup>th</sup>. Ganzer noted that in the past, there has only been one Council meeting in December. After discussion, it was agreed to only meet on the 9<sup>th</sup> and skip the regular meeting on the 23<sup>rd</sup>.

OTHER BUSINESS: Streetlighting on West Street. City staff were asked if street lighting had been considered for West Street. Ganzer noted that the city was waiting for the west side of the street's development before determining lighting options. Ganzer will discuss with Ernst to consider light placement during the meantime as a starting point and report back.

UTILITY DEPT/INSPECTION UPDATE: City staff had Sullivan Mobile Repair perform inspections on the city trucks. Councilman, Petersen has been coordinating with staff on addressing the repairs needed. Ganzer gave an update on what has been done, and what quotes for supplies have been received, including tires for the backhoe. Petersen asked that the backhoe be looked at to see what else may be needed in the near future prior to purchasing tires.

ADJOURNMENT: With no other business to be discussed, Sieverding asked for a motion to adjourn. A motion to adjourn was made by D. Meyer, seconded by JT Thomson. Motion carried. Meeting adjourned at 6 :53 pm.



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Tyler Sieverding, Mayor

ATTEST:



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Sheryl Ganzer, City Administrator/Clerk